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## "Implementing Mock Accreditation for supporting quality assurance in Armenian VET institutions" project - QA4VET

Project# 101183208  
ERASMUS+ Capacity Building in VET

### KICK-OFF MEETING AGENDA

March 18-19, 2025  
"Vardenis Medical-Humanities College"

**Address:** V. Hambardzumyan /19 Vardenis 1601 Gegharkunik Armenia

Working language: English and Armenian with simultaneous translation through zoom platform:

<https://us06web.zoom.us/j/83144044698?pwd=bwReKaOZKwyzTJb9LDtexYCCw4rAOZ.1>

Meeting ID: 831 4404 4698 / Passcode: 278461



**March 18, 2025**

11:30-12:00	Registration of participants  Chair: Mr. Varuzhan Gasparyan Deputy-Director of Medical-Humanities College of Vardenis (MHCV)
12:00-12:05	Welcome speech Mr. Nikoghos Gasparyan, Director of Medical-Humanities College of Vardenis (MHCV)
12:05-13:00	Getting to know each other - short presentation of partners/teams and project external evaluator (10 min per partner)
13:00-13:30	Welcome speech Mr. Mario Amigot, Project officer from EACEA
13:30-14:00	QA4VET project: Objectives, work plan, deliverables/milestones and organization of the project  Dr. Mariana DOGARU, QA4VET project Coordinator, President of Romanian Agency for Quality Assurance of Pre-university Education (ARACIP)  Discussion
14:00-15:00	Group photo & Lunch
15:00-15:45	WP3 – Development: Piloting Mock accreditation  WP3 Leader: National center for professional education quality assurance (ANQA) Co-leaders: Medical-Humanities College of Vardenis (MHCV) Yerevan Regional State College n2 after N. Achemyan (YRSC2)  Dr. Ruben Topchyan, Director of ANQA  Discussion
15:45-16:45	WP1 – Preparation: Elaboration of training materials-External QA  WP1 Leader: ARACIP; Co-leader: INVOLAS Institut für berufliche Bildung, Arbeitsmarkt und Sozialpolitik (INVOLAS)  Dr. Mariana DOGARU, QA4VET project Coordinator, President of ARACIP  Discussion
16:45-17:00	Coffee Break
17:00-18:00	WP2 - Development: Capacity building training on QA of VET-Internal QA  WP2 Leader: INVOLAS; Co-leader: ARACIP  Dr. Wolfgang Schlegel, Founder of INVOLAS Dr. Erwin Seyfried, Professor (emeritus) at Berlin School of Economics and Law, Researcher at INVOLAS  Discussion
18:00 - 18:15	Wrap-up of the day
18:30-20:30	Social diner

**March 19, 2025**

Chair: Mrs Nara Hovhannisyan, Director of Yerevan Regional State College n2 after N. Achemyan

11:00-11:30	<p>WP4 - Dissemination &amp; Exploitation</p> <p>WP4 Leader: Armenian Center for Education Policy and Management (ACEP)</p> <p>Mrs. Tatevik KHOETSYAN, Communication Expert, ACEP</p> <p>Discussion</p>
11:30-12:00	<p>WP5 - Quality plan: Project quality assurance</p> <p>WP5 Leader: ACEP</p> <p>Dr. Arayik NAVOYAN, President of ACEP</p> <p>Mrs. Dana STROIE, QA4VET Project external evaluator (via zoom)</p> <p>Discussion</p>
12:00-12:30	Coffee Break
12:30-13:00	<p>WP6 – Management: Project coordination and daily management</p> <p>WP6 Leader: ARACIP</p> <p>Dr. Mariana DOGARU, QA4VET project Coordinator, President of ARACIP</p> <ul style="list-style-type: none"><li>- Methodology and structure for project coordination and daily management</li><li>- Financial management rules: budget, reporting (forms, periods)</li><li>- Special focus on activities for the 1<sup>st</sup> year of the project</li></ul> <p>Discussion</p>
13:00-14:30	Lunch
14:30-15:30	<p>QA4VET Project Governing Board 1<sup>st</sup> coordination meeting</p> <p>Chair: Dr. Mariana DOGARU, QA4VET project Coordinator, President of ARACIP</p> <p>Approval by the Project Governing Board of:</p> <ul style="list-style-type: none"><li>- Project coordination and methodology (management structure, communication and reporting, financial and daily management, etc.)</li><li>- Detailed plan of activities for project’s 1<sup>st</sup> year (January – December, 2025)</li><li>- Outlines for implementation of the WP1; WP2 and WP3</li><li>- Project Dissemination and Exploitation Strategy (DES)</li><li>- Project Quality Assurance Strategy (QAS)</li><li>- Next coordination meeting day</li><li>- Other questions.</li></ul>
15:30-16:00	Q&A Closing remarks